

**EXECUTIVE COMMITTEE BRIEFING BOOK
2022 RESERVOIR FISHERIES HABITAT PARTNERSHIP**



1 October 2022

Join Zoom Meeting 0800 Central 1 Oct 2022

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+1 564 217 2000 US

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Saturday, October 1

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| 0800-0810 | Welcome/Introductions |
| 0810-0820 | Approval of Minutes/Financial Statement ¹ (Pages 3-8) |
| 0820-0830 | 2022 Coordinator Work Plan Accomplishments (Pages 9-10) |
| 0830-0845 | 2023 Work Plan and Budget ¹ (Pages 11-12)-Doug Nygren |
| 0845-0900 | NFHP Conservation Priorities (Pages 13-16) |
| 0900-0915 | FHP Congressional Approval Process (Page 17) |
| 0915-1000 | Project Updates (Pages 18-23) |

FOR MEETING

1000-1010 FOR Membership Update (Page 24)
1010-1030 Outreach Committee Report (Page 25-31)
1030-1200 Coordinator recommendations moving forward

Proxies: Doug Nygren for Gary Martel

¹Action Items

Reservoir Fisheries Habitat Partnership Annual Meeting Minutes (October 1, 2022),

(Minutes are intended to complement reports in the 2022 Briefing Book

- Meeting called to order by RFHP Coordinator, Jeff Boxrucker at 0800 CST.
- Call for Proxies:
- Executive Committee (EC) members present: Doug Nygren, Brad Tribby, Reed Green, Gary Martel (by proxy), Jason Olive, Jeremy Crossland, Kevin Pope; 8 Board members present; quorum established.
- Welcome and Introductions of attendees:
 - Jason Olive, Arkansas Game & Fish, SEAFWA (EC)
 - Doug Nygren, Kansas Department of Wildlife Parks and Tourism, MFWFA and NFHP Board (EC)
 - Brad Tribby, BLM (EC)
 - Reed Green, NALMS (EC)
 - Kevin Pope, USGS (EC)
 - Jeremy Crossland, USACE (EC)
 - Don Wiley, Utah Division of Wildlife, W Working Group
 - Ben Page, NE Working Group
 - Jeff Boxrucker, RFHP Coordinator
 - Mark Fowlkes, NC Wildlife Resources Commission, SE Working Group
 - Sandra Clark-Kolaks, Indiana DNR, MW Working Group
 - Joe Conroy, OH DNR, MW Working Group
 - Tommy Johnson for Rebecca Krogman, IA DNR, MW Working Group
 - Jeremy Shiflet, KY Dept. of Fish & Wildlife, SE Working Group
 - Michael Homer, TX Parks and Wildlife, SE Working Group
 - Karin Eldridge, FWS
 - Lynde Dodd, USACE, SE Working Group
 - Heather Burke, USACE
 - Tara Whitsel, USACE-PA
 - Dave Weedman, Arizona Game and Fish

Old Business:

- Meeting minutes from 2021 Annual Meeting minutes were provided to Executive Committee and Working Group members prior to the meeting.
 - Motion to approve minutes made by Tribby; Second by Gilliland. Motion passed.
- Financial Report given by Boxrucker, details in Briefing Book.
 - Motion to accept by Nygren; Second by Pope. Motion passed unanimously.

Accomplishments under FY2022 Work Plan

- See report in Briefing Book

FY2023 Work Plan

- See report in Briefing Book
 - Motion to approve by Pope; Second by Tribby.

NFHP Conservation Priorities (see Briefing Book)

- Coordinator presented the NFHP Science and Data Committee’s final draft of Conservation Priorities

FHP Congressional Approval Process

Notes he NFHP continues to develop an application form for each partnership to submit. The applications will be combined into one document for congressional approval. Coordinator may convene an ad-hoc committee to assist with the RFHP’s application.

Project Updates (see Briefing Book)

Mark Fowlkes provided additional updates to the Harris Lake project (FY2019) stating Harris is an ongoing restoration effort with plans over the next 5 years but that all NFHP funds have been spent and objectives met. Coordinator suggested that he complete the final report and we close out the project. Ben Page provided additional updates to the Raystown (FY2020; non-NFHP) project indicating the benefits of using Friends of Reservoirs as the project lead/banking entity for ease in contracting and invoicing. Ben circulated specifications and pictures of the heavy-duty habitat barge purchased with project funds. Jason Olive provided additional comments on the Beaver Project (FY2021) and recognized RFHP/FOR with facilitating additional funding (\$35,000 from BPS) for additional streambank stabilization work and American Sportfishing Association (\$80,000) for partial funding for a habitat barge with a dump bed to be used on Beaver and other Arkansas reservoirs.

FY2024 REQUEST FOR PROPOSALS (see Briefing Book)

A copy of the FY2024 RFP was provided in the Briefing Book for informational purposes. Coordinator maintained adjustments from the FY2022 RFP to better address requirements outlined in the America’s Conservation Enhancement Act; it is again likely this will evolve as the National Priorities are finalized and the Act comes in full force.

A prioritized list of projects is due to the NFHP Board by March 31, 2023. The RFP should set a deadline of February 15, 2023 for application submission.

Bass Pro Shops Amateur Fishing Tournaments to Provide Habitat Project Funding to NFHP (see Briefing Book)

The tournament circuit in 2021 produced \$1.6 million grant funding to NFHP largely for “on-the-ground” project funding with a priority on funding habitat work in reservoirs to benefit sport fishing. Nine projects were selected and were all on reservoirs.

It is likely the tournament circuit will be conducted again in the future.

Small Projects/Mossback Grants (see Briefing Book)

FY2023 Small Grants selected for funding included Friends of Guadalupe-Blanco River Authority, Friends of Sadler Creek, Cen-Tex Bass Hunters, Texas Anglers Bass Club,

Friends of Goddard State Park, Friends of Lake Ouachita, Rural Leavenworth Inc, City of Bloomington, Friends of Schuykill Parks and Recreation. Motion made by Gilliland, Second by Clark-Kolaks. Motion passed.

FY2023 Mossback Grants selected for funding included Lake Shelbyville Habitat Alliance, Friends of Lake Livingston, and Tri-County Bass Anglers. Motion made by Clark-Kolaks, Second by Krogman. Motion passed.

A motion was made to develop a slate of replacements to fill inactive/vacant positions on the Executive Committee. Motion made by Gilliland, Second by Olive. Motion passed unanimously.

A motion was made to extend the current Strategic Plan through 2026 and begin review/revisions during 2024. Motion made by Pope, Second by Krogman. Motion passed unanimously.

Jeff Boxrucker stepped down as Coordinator of the Reservoir Fisheries Habitat Partnership, naming Doug Nygren in his place.

The RFHP Business Meeting was adjourned at 1030 and the Friends of Reservoirs meeting was initiated at 1030. Three new FOR members were added in 2021 bringing the total membership to 112 in 31 states.

2022-2023 Budget (see Briefing Book)

The budget was presented and individual line items were noted and discussed. The Coordinator salary was presented for 15 months (through March, 2023). Jason Olive moved to accept the budget as presented, Doug Nygren seconded; motion passed unanimously.

Outreach Committee Report (see Briefing Book)

Rebecca Krogman provided a written Outreach Committee report.

Meeting adjourned at 1200.



Financial Report

(1 Oct 2021- 31 August 2022)

Friends of Reservoirs (Bank of America)

Beginning Balance (1 October 2021) **\$289,760.02**

| | |
|---|----------------------|
| Deposits | |
| Grants (RFHP Operations) | \$ 82,458.00 |
| FOR membership | 218.56 |
| Meeting Registration (2019 Annual Meeting) | 1,072.74 |
| Grant Application Fee (\$25/Small Grant & Mossback) | 386.12 |
| Donation | \$ 14,545.05 |
| Costa | 7,000.00 |
| AFTCO | 3,000.00 |
| Bass Fishing Hall of Fame | 4,000.00 |
| Others | 545.05 |
| Grant reimbursement | 5,663.25 |
| Amazon Smile | 36.37 |
| TOTAL | \$ 104,380.09 |
| Expenses | |
| Coordinator Salary | \$ 60,000.00 |
| Outreach Coordinator Salary (June-August) | \$ 3,000.00 |
| Bank Fees | \$ 14.00 |
| Facebook Fundraising | \$ 150.00 |
| Travel | \$ 2,799.11 |
| Postage | \$ 37.18 |
| Website | \$ 1,918.00 |
| Meeting Expense (banquet/awards) | \$ 2,800.00 |
| Membership | \$ 100.00 |
| Grant Distribution | \$ 109057.62 |
| 2022 Small Projects Grants | 5,000.00 |
| Raystown | 102,902.62 |
| Desert Fish Habitat Partnership | 880.00 |
| New Mexico BASS Nation (donation reimbursement) | 275.00 |
| Office Expense | \$ 1546.14 |
| Legal (CMP; 501(c)(3) renewal) | \$ 283.38 |
| TOTAL | \$ 181,705.43 |
| Ending Balance (31 August 2022) | \$ 212,434.68 |

RESERVOIR FISHERIES HABITAT COORDINATOR FY2023 Work Plan

- Celebrate the accomplishments and outstanding leadership provided by our founding RFHP Coordinator Jeff Boxrucker
- Develop FY2021 and FY2022 Annual Report; provide draft for review
- Work with Communication Committee to promote/market FOR/RFHP
 - Add content to website and expand available features;
 - Expand social media presence
 - Seek to secure additional corporate sponsors
- Solicit projects for funding
 - Refine project selection criteria (as needed)
 - Modify online submission and review on website (as needed)
 - Distribute RFP (late October)
 - Proposal deadline (15 February 2023)
 - Distribute project proposals to Regional Working Groups for scoring
 - Summarize projects and scores/rankings for Executive Committee review and approval
 - Provide prioritized project list to NFHP Board by March 31, 2023
 - Ensure timely reporting and accounting of funded projects
 - Work with project partners and FWS to submit project compliance documents
 - Update RFHP and NFHP Project Databases
 - Assist partners funded by Bass Pro Shops funding for reservoir projects
- Liaise with other NFHP Partnerships
 - Advance goals of NFHP
 - Attend NFHP Board Meetings (either in person or via webinar)
- Serve as Business Manager for RFHP
 - Work with Executive Committee to:
 - Establish budget for operations of RFHP (excluding project funding)
 - Produce financial report for annual meeting
 - Compile income/expense statement and provide to accountant for completion of FOR tax return
 - Continue bi-monthly Executive Committee conference calls
 - Work with local arrangements to schedule/arrange accommodations for RFHP meetings
 - Produce and distribute minutes of Annual Meeting
 - 2023 meeting (Location TBD)

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| Reservoir Fisheries Habitat Partnership-Budget (2022-2023) | |
| Beginning Balance of FOR Account (October 1, 2022) | \$212,434.68 |
| 2022-2023 Income (projected) | |
| FY2022 FWS Project Award Operations (expected 1/22) | \$85,000.00 |
| Annual Meeting Registration | \$2,000.00 |
| Small Grant/Mossback Application Fee | \$200.00 |
| FOR memberships | \$150.00 |
| Sponsorships | \$1,000.00 |
| Donations | \$500.00 |
| TOTAL | \$88,850.00 |
| | |
| 2022-2023 Expenses (projected) | |
| Coordinator Salary | \$60,000.00 |
| Outreach Salary | \$12,000.00 |
| Travel | \$5,000.00 |
| Mileage (\$1,000) | \$1,000.00 |
| Tax Return | \$275.00 |
| CT Corp (501 c 3 registration) | \$275.00 |
| Annual Meeting (FOR rooms/Meals) | \$5,000.00 |
| Office Expense | \$1,000.00 |
| Small Projects Grants | \$10,000.00 |
| Website | \$2,000.00 |
| Outreach O&M (unspecified) | \$5,000.00 |
| Raystown Grant expenses (estimate) | \$130,000.00 |
| TOTAL | \$231,550.00 |
| INCOME-EXPENSES | -\$142,700.00 |
| | |
| Ending Balance | \$69,734.68 |